



Date: February 06, 2024  
Current Meeting: February 15, 2024  
Board Meeting: February 22, 2024

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** Interim President/CEO Jennifer Pyrz  
**FROM:** Director of Capital Projects Matt Duffy  
**SUBJECT:** Consideration and approval of Task Order #13 for 100% design of the Blue Line Bus Rapid Transit Project

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**ACTION ITEM A – 4**

**RECOMMENDATION:**

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the Interim President/CEO to execute Task Order #13 with WSP USA to progress design from 90% to 100% and provide design services during construction bid phase on the Blue Line Bus Rapid Transit project for an amount not to exceed \$2,985,000.

**BACKGROUND:**

IPTC Board of Directors awarded a design and engineering contract to WSP in 2018. This is a task-order based contract with specific scope and fee for each new task order negotiated individually. To date, there have been twelve task orders with fees totaling \$15,405,163 issued. WSP’s current task orders cover their work through 90% design. If executed, this task order will progress the design to 100% for the entire project and provide design services during the project bid phase. It is anticipated that work associated with this task order will conclude in Q2 2025. The IPTC Board of Directors can expect a future task order to cover design services through the construction phase of the project.

**DISCUSSION:**

Services included in this task order continue the surveying, roadway design, geotechnical engineering, utility coordination, cost estimating, right-of-way engineering, and assistance during the construction bidding phase of the project. This task order also ensures that the WSP team can support IPTC in preparation of the Federal Transit Administration Small Starts Grant Agreement.

**ALTERNATIVES:**

These services are required to complete design of the Blue Line.

**FISCAL IMPACT:**

Funding for the Blue Line project is provided from a variety of sources, including FTA Small Starts, Bond Revenues, 5307 Formula Funds, and local funds, as documented in the Capital Plan.

**DBE/XBE DECLARATION:**

This task order includes an 11.6% DBE participation, which has been allocated as follows:

- Stephen J Christian and Associates at 0.67%

- Shrewsberry and Associates at 10.2%
- ASC Group at 0.73%

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Finance Committee and Service Committee on February 15, 2024 and will be recommended to the Consent Agenda.